

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<u>HGA Architects and Engineers</u> <u>170 Maiden Lane, 5<sup>th</sup> Floor</u>	Division/Section:	<u>SFHN/San Francisco General Hospital</u> <u>Director, SFHN</u>
Address	<u>San Francisco, CA 94108</u>	DPH Administrator:	<u>Roland Pickens</u> <u>Kathy Jung, Director of Facilities and Support Services Planning and Facility Development</u>
Contact	<u>Steven Steinberg, Principal</u>	Program Manager:	<u>Benito Olguin</u> Phone <u>759-4630</u>
		Contract Analyst:	<u>Ron Rossi</u> Phone <u>554-2839</u>

**Request for approval of a contract with HGA Architects and Engineers for services in facilities compliance, programming, and feasibility assessments for Laguna Honda Hospital buildings K, L, M, and O in the amount of \$330,842 for a two year term (24 months).**

Profit     Non-Profit     LBE     RFQ – Number: 26-2014    Date: 12/15/2014  
 New     Renewal     Mod     Sole Source – Approval Date: \_\_\_\_\_

Number of years DPH has been doing business with this organization: 0

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u> (new)	<u>Proposed Transaction</u> 4/1/2016 – 3/31/2018	<u>Annualized Difference</u>
Funding Sources:			
General Funds (Capital budget)		\$295,395	-\$0-
TOTAL DPH REVENUES		\$295,395	-\$0-
12% Contingency Amount		\$35,447	-\$0-
CONTRACT TOTAL		\$330,842	-\$0-
ANNUAL AMOUNT OF CONTRACT (estimate)		\$147,697	-\$0-
Agency Funds		-\$0-	-\$0-
Contract FTE		N/A	N/A

**PROPOSED:**

<u>Mode(s) of Service &amp; Unit of Service Definition</u>	<u>No. of Clients</u>		<u>Number of Units</u>	<u>Unit Cost</u>
	<u>N/A</u>	<u>Duplicated</u>		
	<u>N/A</u>	<u>Unduplicated</u>		
<b>HGA Architects and Engineers (1 UOS = 1 Hour)</b>				
Principal			86	\$250.00
Project Manager/Architect			285	\$200.00
Interiors Principal			59	\$200.00
Senior Designer			0	\$216.00
Specifications/Cost Estimating			0	\$120.00
Associate Staff			570	\$90.00
Interiors			498	\$90.00
Administration			7	\$114.00
<b>(Sub-contractors)</b>				
<b>Rutherford &amp; Chekene Engineers</b>				
Structural Services			N/A	\$22,177.00
<b>Guttman Blaevoet Engineers</b>				
Minimum Energy Performance (MEP) Services			N/A	\$33,000.00
<b>TBD Consultants</b>				
Cost Estimating Services			N/A	\$33,000.00

**Explanation of Service Change and Variances:**

This is a new contract.

**Monitoring Report/Program Review & follow-up:**

The contract will be monitored in accordance with all applicable Departmental procedures.

**Nondiscrimination and Cultural Competency:**

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

**Other Significant Issues:**

HGA Architects and Engineers has assembled a team to study the re-use of Laguna Honda Hospital campus buildings K, L, M, and O to determine an overall renovation approach for four major potential future reuse areas, including DPH related administrative functions, clinical direct services, bio-medical functions, and housing. Deliverables will include a report on the studied re-use alternatives, finalized Minimum Energy Performance (MEP) narrative evaluation, and a cost estimate for each of the four re-use scenarios.

HGA Architects and Engineers is an integrated architecture, engineering, and planning firm with experience working with diverse clients on design in corporate environments, public space, and health and wellness facilities, among others.

HGA Architects and Engineers was pre-qualified under RFQ 26-2014 in December of 2014. The RFQ which established a 2 year pre-qualified list of consultants that can be accessed by the Department for a variety of projects.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:**

Kurt Spiering, Chairman of the Board  
Mia Blanchett  
Stan Chiu  
Jeff Harris  
Hal Henderson  
Rick Hombsch  
Joan Soranno  
Tim Carl, Chief Executive Officer

Each board member is elected annual for a one year term. No member may serve more than 4 consecutive terms.

HGA has approximately 190 shareholders who are all employees. No shareholder owns more than 5% of the total shares outstanding.

**Recommendations:**

The Department recommends approval of this contract.